

**EVERLY MUNICIPAL UTILITIES BOARD OF TRUSTEES
MINUTES OF MONDAY, JANUARY 18, 2016**

The regular meeting of the Everly Municipal Utility Board of Trustees was held on Monday, January 18, 2016, at the Everly City Hall. Present were Trustees: Al Grigg, Jack Schoelerman and LaVonne Peters. Also present were Josh Rinehart; Gas Manager, and Janice Thompson, City Clerk/Finance Officer. Grigg called the meeting to order at 5:41 pm.

A motion was made by Peters, seconded by Schoelerman, to approve the consent agenda including claims of \$18,846.67. Vote: All ayes.

Manager Rinehart reported a mock OSHA inspection is scheduled.

Clerk reported an error found in the Audit was an undercharging of gas residential customers of \$1.00 on the base charge.

Uniforms were discussed and tabled until February.

Personnel was discussed and a motion to recommend up to 5% to Council for gas Personnel was made by Peters and seconded by Schoelerman. Voting: All ayes.

Little League was discussed.

Clerk presented utility billing write offs. A motion was made by Schoelerman and seconded by Peters to write off and send to collections \$401.39. Voting Aye: all. Nay: None

A motion to adjourn the meeting was made by Peters. Meeting adjourned at 6:05 pm.

Janice Thompson
City Clerk/Finance Officer